



**Memo.no Dev/07**

**Date- 28.05.2020**

### **Notice Inviting Quotation**

**Inviting sealed Quotations for following printing items from intending persons /Agencies experience in similar nature of work in individual item rate.**

*Last date of submission quotation:- 10.06.2020 up to 12 noon.*

*Date and time of opening quotation :- 10.06.2020 at 3 pm*

#### **Non-Sellable Form**

<b>Sl. No</b>	<b>Name of items</b>	<b>Unit/Pcs.</b>	<b>Specification</b>
1	Deposit Challan	400000 Pics.	54 GSM
2	Specimen Signature Card (S.B)	50000 Pics.	130 GSM (White board)
3	Savings Withdrawal Slip	5000 Pad ( consist of 100 pages)	60 GSM Maplito
4	Credit Advice	200 Pad (Consist of 100 pages)	54 GSM
5	Deed of Agreement (K.C.C)	2000 Pics	54 GSM
6	Deed of Agreement Cash Credit	1000 Pics	Green Colour Page 75 GSM
7	Declaration of Guarantor	2000 Pics	Green Colour Page 75 GSM
8	Mortgage Acknowledgement	1000 Pics	75 GSM
9	Deed of Agreement ( MT Diversified for Society)	1000 Pics	Green Colour Page 75 GSM
10	Delivery Order	500 Pics	Green Colour Page 75 GSM
11	Non Defaulter Guarantor	1000 Pics	Green Colour Page 75 GSM
12	Deed of Agreement ( MT Diversified for Individual)	500 Pics	Green Colour Page 75 GSM
13	Tripartite Dead of Agreement (HB)	1000 Pics	Green Colour Page 75 GSM
14	Drawal Sheet (HB)	1000 Pics	Green Colour Page 75 GSM
15	Declaration of Mortgage	500 Pics	Green Colour Page 75 GSM
16	Mortgage Completion Letter for Borrower	1000 Pics	Green Colour Page 75 GSM
17	Memorandum of Deposit of Title Deeds	1000 Pics	Green Colour Page 75 GSM
18	Irrevocable Power Attorney for Society	1000 Pics	Green Colour Page 75 GSM
19	Irrevocable Power Attorney for Individual	500 Pics	Green Colour Page 75 GSM

<b>Sellable Form</b>			
<b>Sl. No</b>	<b>Name of items</b>	<b>Unit/Pcs.</b>	<b>Specification</b>
1	HB Loan Form Set ( Individual)	2000 Pcs.	60 GSM as Basic but up to 90 GSM page required as per sample

**Terms & Condition:-**

- 1) Supporting documents should be submitted in qualification bid and also will have to be submitted PT clearance certificates, PAN CARD, Trade license, IT Return, **GST Registration**.
- 2) All bid must be accompanied by a refundable earnest money / bid security amount to Rs.1000/- as mentioned in the form of Bank Draft / Bankers Cheques in favour of Vidyasagar Central Co-Operative Bank Ltd., Midnapore or **preferably NEFT to A/C No : 123002048872 , IFSC : WBSC0VCCB39 .**
- 3) All above items will be supplied with in 15 days from the date of issue of purchase order.
- 4) **The quotation should indicate the rate including all taxes.**
- 5) No revision of rates shall be allowed except taxes / charges levied by the Central / State by dully notified only.
- 6) No advance or running payment shall be made. Payment shall be released after the satisfactory delivery of items and production of bill (in duplicate) in name of Vidyasagar Central Co- Operative Bank Ltd., Midnapore .
- 7) No deviation from the specification shall be allowed without prior consent of authority.
- 8) Payment will be made on successfully completion of work as per work order through account payee cheques or by transfer through NEFT/ RTGS .
- 9) The undersigned is the accepting authority who reserves the right to reject any or all quotation without assigning any reason or he will not bound to accept either the lowest tender at any of the bidders.

*For further details please contact P & D Section , H.O. Midnapore or see notice Board of the Bank or visit to Bank's website [vidyasagarccb.in](http://vidyasagarccb.in).*

**Date : 28.05.2020**

**General Manager**